



## EMPLOYMENT HISTORY

Give complete employment information for the past four jobs or ten years, beginning with your most recent position. Unless authorized by you, we will not contact your current employer prior to extending an offer. However, any offer is contingent upon data verification.

<b>EMPLOYER:</b>	<b>JOB TITLE:</b>	<b>DATES EMPLOYED</b>
<b>ADDRESS:</b> _____ _____	<b>RESPONSIBILITIES:</b>	____/____ To ____/____ <b>SALARY/WAGE:</b> _____
<b>TELEPHONE:</b> _____		
<b>SUPERVISOR:</b>		
<b>EMPLOYER:</b>	<b>JOB TITLE:</b>	<b>DATES EMPLOYED</b>
<b>ADDRESS:</b> _____ _____	<b>RESPONSIBILITIES:</b>	____/____ To ____/____ <b>SALARY/WAGE:</b> _____
<b>TELEPHONE:</b> _____		
<b>SUPERVISOR:</b>		
<b>EMPLOYER:</b>	<b>JOB TITLE:</b>	<b>DATES EMPLOYED</b>
<b>ADDRESS:</b> _____ _____	<b>RESPONSIBILITIES:</b>	____/____ To ____/____ <b>SALARY/WAGE:</b> _____
<b>TELEPHONE:</b> _____		
<b>SUPERVISOR:</b>		
<b>EMPLOYER:</b>	<b>JOB TITLE:</b>	<b>DATES EMPLOYED</b>
<b>ADDRESS:</b> _____ _____	<b>RESPONSIBILITIES:</b>	____/____ To ____/____ <b>SALARY/WAGE:</b> _____
<b>TELEPHONE:</b> _____		
<b>SUPERVISOR:</b>		

## REFERENCES

Please name three references not related to you who have knowledge of your work performance within the last three years.

NAME	OCCUPATION	RELATIONSHIP	ADDRESS AND TELEPHONE NUMBER

## APPLICANT'S SIGNATURE

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. \_\_\_\_\_ (Initial)

I hereby authorize the company to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers, and all other persons, corporations, partnerships, and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. \_\_\_\_\_ (Initial)

I understand that nothing contained in the application, or conveyed during any interview that may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. **In addition, I understand that, if employed, my employment with BOOKS INC. is employment at-will. Employment at-will may be terminated at any time, with or without prior notice, at the option of the employer or at the option of the employee. No promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by the President of the company.**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED FOR EMPLOYMENT.